

OUR PRIVACY POLICY

- Georgetown Village respects the privacy of its members, volunteers, officers and staff, and adheres to the following privacy principles:
- To protect the confidentiality of personal information about individuals including; age, gender, address, career or any other personal identifying information.
- To collect personal information directly from the individual concerned, or with the knowledge and consent of that individual.
- To inform each person of the purpose and use of requested personal information.
- To collect only personal information that is necessary to accomplish the purpose for which it is intended.
- To prohibit the sale or rental of personal information to third parties.
- To request Georgetown Village recommended fee-for-service providers to respect the confidentiality of members' personal information.
- To delete or shred sensitive personal information from its records once such information, in the discretion of Georgetown Village, is no longer needed.
- To enable individuals to update or correct their personal records at their request.

This policy is available as a PDF for staff, volunteers and service providers to sign.

Signed

Date

Printed name